

Edgar J. Manton

Texas A&M University-Commerce
Business Administration & MIS
Email: Edgar_Manton@tamu-commerce.edu

Education

DBA, Florida State University, 1971.
Major: Management ; Minor : Finance

MS, Florida State University, 1968.
Major: Management

BS, U.S. Naval Academy, 1959.
Major: General Engineering

Professional Positions

Academic

Professor, Business Administration & Management Information Systems Department ,Texas A&M University-Commerce. (2000 - Present).

Professor and Head General Business Department, Texas A&M University- Commerce. (1972 - 2000).

Director of Institutional Research on a one-fourth time basis, Texas A&M University-Commerce. (1992 - 1995).

Military

2/Lt.-1/Lt. United States Air Force. Deputy Missile Combat Crew Commander of Atlas Missile Crew of the 564th Strategic Missile Squadron, F.E. Warren Air Force Base, Cheyenne, Wyoming. Crew responsible for the operation and maintenance of three Atlas D missiles. (1959 - 1963).

Professional

Assistant to Director of Launch Support Operations Directorate NASA, John F. Kennedy Space Center, Florida(GS 14). Developed directorate operational and contract management plans for future space programs (i.e. Shuttle) and performed management analyses of current operations and problem areas(i.e. reorganization, work load assignment generating system for directorate and support contractor operations). (1969 - 1972).

Chief, Planning and Technical Support Office, Directorate of Launch Support Operations, John F. Kennedy Space Center NASA, (GS 14). Analyzed, planned, budgeted and justified directorate resource requirements for manpower, facilities, equipment, propellants, and supplies (60-70 million dollar annual budget) in support of NASA's Saturn, Gemini, Apollo, and unmanned launch programs. (1966 - 1968).

Assistant to Launch Support Operations Division Chief, (GS 12-13). Performed planning, budgeting, administrative and contract management functions in division in support of NASA's Saturn, Gemini, and Apollo Programs, John F. Kennedy Space Center NASA. (1963 - 1966).

Awards and Honors

Received Award for Significant Contributions to the University Council of Jamaica, Kingston, Jamaica October 2007.

Co-recipient Clute Institute for Best Paper Award "Business Deans Views on Communication Competencies needed for initial employment", (2007).

Edgar J. Manton (continued)

Co-recipient Distinguished Research Award, Allied Academies for paper entitled "The Extent of Gift Authorships in Business Journals", Jacksonville, FL. (April 2007).

Best Paper Award "What students admit to not knowing about personal finance," Applied Business Research Conference, Orlando, FL. (January 2006).

Co-recipient of the Distinguished Research Award, Allied Academies for paper entitled " Have business instructors changed their perceptions on business ethics?", (2004)

Received Allied Academies Award for Distinguished Paper presented at the annual conference in October 2001. Business Communication Instructors, AACSB College of Business Deans and Human Resource Manager Perception of Business Ethics, (co-authored with Don English and Jan Walker). (2001).

Recognized for significant contributions to the Real Estate Educators Association along with all previous Presidents of REEA (14) at the annual REEA conference in Louisville, KY. (May 1995).

As chairman, received Committee of the Year Award for Academic Paper Program, Real Estate Educator's Association. (1985).

Received Texas Real Estate Teacher's Association's Award for Outstanding Contribution to real estate education. Houston, TX. (1985).

President, Real Estate Educator's Association 1982-83.

President, Texas Real Estate Teacher's Association, 1979-80.

President, ETSU Chapter of Beta Gamma Sigma, 1978-79.

Co-recipient of NASA outstanding achievement award for being a member of the team which developed an innovative award fee contract system for support service contracts. (1968).

PUBLICATIONS

Refereed Articles

English, D. E., Manton, E. J. & Walker, J. I. (2009), Human resource managers' and business communication of selected communication competencies. *TBTEA Journal*, XI (1), 70-75.

Manton, E. J., English, D. E. & Walker, J. I. (2008), Business communication student's appraisal of selected communication competencies. *The College Teaching Methods and Styles Journal*, 4(3), 7-12.

Manton, E. J., English, D. E. & Kernek, C. R. (2008), Evaluating knowledge and critical thinking in international marketing courses. *College Student Journal*, 42(4), 1037-1044.

Manton, E. J. & English, D. E. (2008), Economic Heritage: Adam Smith vs. Karl Marx. *College Student Journal*, 42(2), 375-380.

Manton, E. J., English, D. E., Walker, J. I. & Brodnax, T. L. (2008), Human resource manager's and AACSB college of business dean's perceptions of selected communication competencies. *Journal of Global Business*, 19(38), 25-34.

Manton, E. J. & English, D. E. (2008), An empirical study of gift authorships in business journals. *The Journal of Education for Business*, 83(5), 283-287.

Manton, E. J. & English, D. E. (2008), The growth of scholarly collaboration in business journals. *The Journal of Faculty Development*, 22(2), 118-124.

English, D. E., Manton, E. J. & Walker, J. I. (2007), AACSB college of business deans' perceptions of selected communication competencies. *College Teaching Methods and Styles Journal*, 3(4), 35-46.

English, D. E., Manton, E. J. & Walker, J. I. (2007), Human resource managers perception of selected communication competencies. *Education*, 127(3), 410-418.

Manton, E. J. & English D. E. (2007), The trend toward multiple authorship in business journals. *Journal of Education for Business*, 82(3), 164-168.

Manton, E. J. & English, D. E. (2007), The extent of gift authorships in business journals. *Journal of Organizational Culture, Communications and Conflict*, 11(2), 29-36.

English, D. E., Manton, E. J. & Walker, J. I. (2007), Human Resources Managers' Perception of Selected Communication Competencies. *Education*, 127(3), 410-418.

English, D. E., Manton, E. J. & Walker, J. I. (2007), AACSB college of business dean' perception of selected communication competencies. *The College Teaching Methods and Style Journal*, 3(4), 35-40.

English, D. E., Manton, E. J. & Walker, J. I. (2007), Human resource managers' opinions on business ethics. *Texas Business and Technology Educator's Association Journal*, X(1), 34-39.

Manton, E. J. & English, D. E. (2006), Reasons for co-authorship in business journals and the extent of guest or gift authorships. *Delta Pi Epsilon Journal*, 48(2), 86-95.

English, D. E., Manton, E. J. & Walker, J. I. (2006), Business ethics: Have the views of communication teachers changed?. *Journal of College Teaching and Learning*, 10(1), 21-29.

English, D. E., Manton, E. J. & Walker, J. I. (2006), Have business communications instructors changed their perception of business ethics? *Journal of Organizational Culture, Communication and Conflict*, 3(3), 35-42.

Manton, E. J., English, D. E. & Walker, J. I. (2006) What college freshmen admit to not knowing in personal finance. *Journal of College Teaching and Learning*, 3(1), 43-54.

English, D. E., Manton, E. J. & Walker, J. I. (2005), Have human resource managers changed their perception?. *Global Business and Economics Anthology*.

Manton, E. J., English, D. E., & Bandy, K. E. (2005), Testing the level of student knowledge in HTML-Based web page design. *TBTEA Journal*, 9(1), 23-27.

Manton, E. J., Avard, S., English, D. E., & Walker, J. I. (2005), The financial knowledge of college freshmen. *College Student Journal*, 39(2), 321-339.

English, D. E., Manton, E. J., & Walker, J. I. (2005), Resumes: Human resource managers', communication instructors', and business students opinions. *Business Education Digest*, 14, 39-58.

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Manton, E. J., English, D. E., & Vinaja, R. (2005), Evaluating knowledge and ethical thinking in international business courses. *Journal for Global Business Education*, 5, 51-59.

Avard, S., Manton, E. J., & English, D. E. (2004), Evaluating knowledge and critical thinking in finance courses. *Mountain Plains Business Education Journal*, 1(1), 1-7.

Manton, E. J. (2004), REEA President, 1982-83. *Real Estate Educators Journal*, 26(3), 14-15.

Manton, E. J., English, D. E. & Turner, L.C. (2004), Testing the level of student knowledge. *Education*, 124(4), 682-693.

Manton, E. J. & English, D. E., (2002), Do recent college graduates regret the amount of funds borrowed for educational purposes? *Education*, 123(1), 82-89.

Manton, E. J. & English, D. E., (2002), The college of business and technology's course embedded outcomes assessment process, *The College Student Journal*, 36(2), 261-269.

English, D. E., Manton, E. J. & Walker, J. I. (2001), Business communication instructors, AACSB college of business deans and human resource managers perception of business ethics, *Academy of Managerial Communications Journal*, 5(2), 61-73.

English, D. E., Manton, E. J. & Walker, J. I. (2000), A national study of NABTE representatives perceptions and use of non verbal communication, *Business Education Digest*, X, 35-43.

Manton, E. J. & English, D. E., (2000), The ability of college freshman to identify adam smith and karl marx, *College Student Journal*, 34(3), 468-471.

English, D. E., Manton, E. J. & Walker, J. I. (1999), Business communication instructors' perception of nonverbal communication, *Managerial Communication Journal*.

English, D. E., Manton, E. J. & Walker, J. I. (1999), Deans, human resource managers and Business communication instructors' perceived value of selected communication competencies, *Delaware Business Journal*, XV, 3-12.

English, D. E., Manton, E. J. & Walker, J. I. (1999), Intercultural business communication as perceived by deans and business communication instructors. *Texas Business Education Journal*, 7(1), 137-151.

English, D. E., Manton, E. J. & Walker, J. I. (1998), The Value of Selected Communication Competencies as Perceived by College of Business Deans and Human Resources Managers. *Association for Business Communication, On Line, ABC Western Association*.

English, D. E., Manton, E. J. & Walker, J. I. (1997), AACSB College of Business Deans and Human Resource Managers Perceived Value of Selected Communication Competencies. *Texas Business Education Association Journal*, VI(1), 121-126.

English, D. E., Manton, E. J. & Walker, J. I. (1996), The Status of International Business Communications as Perceived by Deans of AACSB Colleges of Business and by Business Communication Instructors in Selected Regions of ABC.

English, D. E. & Manton, E. J. (1995), Collaborative Writing in Business Communication Classes, *Texas Business Educator's Journal*, V(1), 34-42.

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English, D. E. & Manton, E. J. (1993), The Status of Desktop Publishing and Word Processing in Texas Post Secondary Schools, *Texas Business Educator's Journal*. IV(1), 21-25.

English, D. E. & Manton, E. J. (1993), The Status of Ethics Instruction in AACSB Accredited Colleges of Business, *Texas Business Educator's Journal*.

English, D. E. & Manton, E. J. (1992), Status of Keyboarding in AACSB Accredited Schools, *College Student Journal*, 26(3), 409-415.

Manton, E. J. & English, D. E., (1989), Bloom's Taxonomy of Testing Goals Applied to Real Estate, *Real Estate Educators Association Journal*, 37-40.

Manton, E. J. & English, D. E., (1989), Bloom's Taxonomy of Testing Goals Applied to Accounting, *Texas Business Educator's Journal*, II(1), 55-59.

Manton, E. J. & English, D. E., (1989), The Ability of First Semester College Students to Identify the Founding Fathers of Communism and Capitalism, *The College Student Journal*, 22(4), 363-367.

Manton, E. J. & English, D. E., (1988), Secondary Research, Chapter 2, (Urbana, Ill.: Association for Business Communication), *Conducting Research in Business Communication*, 17-33.

Manton, E. J., (1982), Education and Professional Conduct, An Invited Article for Inaugural Issue. *Journal of Real Estate Education*, 1(1), 13/

Stoms, J. T., Manton, E. J. & Thomas, J. E., (1976), The Stomanthom Technique Applied to Complex Problems, *The National Contract Management Journal*, 135-140.

Thomas, J. E., Manton, E. J. & Stoms, J. T., (1972), An Operations Research Approach to Solve complex and Unstructured Problems Illustrated for the Case of Cost - Plus - Award Fee Contracts, *IEEE Transactions on Engineering Management*, 3(8), 102-105.

Non-Refereed Articles

E. J. Manton, "Refereed Article," Real Estate Educator's Journal, 2001-2002, p. 66.

Donald English and Edgar J. Manton co-authored an article entitled "The Status of Ethics Instruction in AACSB Accredited College of Business" TBEA Journal, Fall 1992.

Donald English and Edgar J. Manton co-authored an article entitled "Keyboarding Skills and Requirements in AACSB College of Business Schools," published in Business Educator, Winter 1990.

Edgar J. Manton and Donald English co-authored an article entitled "Questioning, Testing and Bloom's Hierarchy," TBEA Business Educator, Volume 36, No. 3, Spring, 1990.

Donald English and E. J. Manton, "Effective Listening," Texas Business Educator, Spring, 1988, p. 9.

Donald E. English and Edgar J. Manton, "DREI Holder's Views of the DREI Requirements," REEAction, Summer, 1986.

Donald E. English and Edgar J. Manton, "College Students' Awareness of Economic Heritage: Adam Smith vs. Karl Marx," Texas Business Educator, Spring, 1984, p. 12.

Edgar J. Manton, "The DREI:A Real Estate Instructor's Designation," The Houston Real Estate Journal, July, 1984, pp. 4-5.

Two President's Messages - Journal of Real Estate Education, Fall 1982 and Spring 1983.

Four President's Messages - REEAction, Summer, Fall, Winter and Spring issues, 1982-83.

Edgar J. Manton, "DREI Real Estate Instructor Program Announced," REEAction, Summer, 1982.

Edgar J. Manton, "Battle Lines Drawn in Texas for Educational Requirements for Licensure," REEAction, Winter, 1981.

Edgar J. Manton, "Transferability of Community College Real Estate Courses to University BBA Programs," REEAction Summer, 1980.

Edgar J. Manton, "Forum:Junior College Credits Difficult to Apply Toward BBA," The Educator, Texas Real Estate Research Center, March, 1979.

Edgar J. Manton and Barry B. Thompson, "The Future Need for Teachers of Real Estate in Texas: A Synopsis," The Texas Real Estate Research Center Educator, December, 1976.

Text books Published

E. J. Manton, J. R. Young, J. Don Jones, and J. Baen, Texas Real Estate Principles, (New York:John Wiley & Sons, Inc.), 1986.

Papers in Proceedings of Professional Meetings

English, D. E., Manton, E. J., and Walker, J. I. (2005). Business communication instructors and AACSB college of business deans opinions on resume writing. Association for Business Communication Southwestern. *Refereed Proceedings*.

Avard S., Manton, E. J., and English, D. E. (2003). Testing the level student knowledge in finance courses. The American Academy of Accounting and Finance. *Refereed Proceedings*.

Edgar J. Manton and Donald E. English, "Transferability of Texas Community College Real Estate Program Courses to an Accredited University BBA Degree Program," REEA Academic Paper Proceedings, 1986.

Edgar J. Manton, "An Analysis of the Psychological Consequences of Organizational Boundary Relevance," Proceedings, Southern Management Association, 1972, pp. 85-101.

Editorships

Editor for the Refereed Articles Section of the REEA Journal (1995-present)

R. Chumbley, S. Gill, M. Broiles and J. Jacobs, Texas Real Estate Finance. ed. E. J. Manton, (New York: John Wiley & Sons, Inc.), 1987.

J. B. Featherston and J. Don Jones, Texas Real Estate Appraisal. ed. E. J. Manton, (New York: John Wiley & Sons, Inc.), 1986.

Chapter in Text

"Secondary Research" Conducting Research in Business Communications, The Association of Business Communications, 1988.

RESEARCH BASED PRESENTATIONS

1. "College of Business Faculty Views on Underserved Authorships in Business Journals" presented at the IABPD meeting Orlando, FL. January 2009.
2. "Communication Competencies: Perception of Business Communication Students and Human Resource Managers," Business & Economics Society International, Acapulco, January, 2009.
3. "Faculty Views on Underserved Gift Authorships," International Association for Business Administration, Orlando, January 2009.
4. "Qualities Needed in the Workplace: Views of College of Business Undergraduate Students," Association for Business Communication-Southwestern, Oklahoma City, February, 2009.
5. "College of Business Deans' Views on Undeserved Co-Authorships in Business Journals," Globalization, Shared Governance, and Academic Freedom: An International Conference, AAUP, Washington D.C. June 2009.
6. "Human Resource Managers' and Business Communication Students' Perception of Selected Communication Competencies, Academic and Business Research Institute, Orlando, September, 2009.
7. "Views of College of Business Undergraduate Students on Qualities Needed in the Workplace," Allied Academies International Conference, Las Vegas, October, 2009.
8. "Qualities Needed in the Workplace: Views of College of Business Undergraduate Students," Academy of Business Disciplines, Ft. Myers, November, 2009.
9. "College of Business Faculty Views on Underserved Authorships in Business Journals" presented in at the CLUTE Research Institute meeting Orlando, FL. January 2008.
10. "Communication Competencies: Business Communication Instructors and Business Communication Students Perceived Value, Southeast Business Communication Association, Columbia, SC, March 2008.
11. "Human Resource Managers' Appraisal of Communication Competencies," Society of Business, Industry and Economics, Destin, Florida, April, 2008.
12. "Human Resource Managers' Perception of Selected Communication Competencies," Institute of Behavioral and Applied Management Conference, Orlando, October 2008.
13. "Communication Competencies: Perceptions of AACSB College of Business Deans and Business Communication Students," International Allied Academies Conference, Reno, October, 2008.
14. "Human Resource Managers' and AACSB College of Business Deans' Perception of Selected Communication Competencies," Academy of Business Disciplines, Ft. Meyers, FL. November 2008.
15. "A Comparison of Business Communication Instructors and Business Communication Students Perceived Value of Selected Communication Competencies," Association for Global Business, Newport Beach, CA, November, 2008.
16. "Human Resource Managers' and Business Communication Students' Perception of Selected Communication Competencies," Association for Global Business, Newport Beach, CA, November, 2008.
17. "The Extent of Gift Authorships In Business Journals," International Allied Academies Conference, Jacksonville, Florida April, 2007.

18. "Gift Authorships", National Association of Business Communication, Washington D.C., October 2007.
19. "AACSB College of Business Deans' and Business Communication Instructors' Perception of Selected Communication Competencies," Federation of Business Disciplines, San Diego, March 2007.
20. "AACSB College of Business Deans' Perception of Selected Communication Competencies," Applied Business Research Conference, Mazatlan, March 2007.
21. "Selected Business Communication Competencies: Human Resource Managers' Appraisal," Western Decision Sciences Institute, Denver, April, 2007.
22. "Business Communication Students' Appraisal of Selected Communication Competencies. Academic Research Conference, Las Vegas, October, 2007.
23. "A Comparison of Business Communication Instructors and Business Communication Students Perceived Value of Selected Business Communication Competencies. International Allied Academies Conference, Reno, October, 2007.
24. "Human Resource Managers' and AACSB College of Business Deans' Perception of Selected Communication Competencies, Association for Global Business, Washington D.C., November, 2007.
25. "What College Freshman Admit to not Knowing About Personal Finance," Applied Business Research Conference, Orlando, January, 2006.
26. "Human Resource Managers' Perception of Selected Communication Competencies," International Society of Business Disciplines, Las Vegas, March, 2006.
27. "Human Resource Managers' Opinion on Business Ethics," National Business and Economics Society, Los Cabos, March, 2006.
28. "Communication Competencies: Views of Business Communication Students," International Allied Academies, New Orleans, April, 2006.
29. "AACSB College of Business Deans' Perception of Selected Communication Competencies," Allied Academies, Reno, October, 2006.
30. "Human Resource Managers Perception of Business Communication Competencies," Association for Business Communication, San Antonio, October, 2006.
31. "A Comparison of Business Communication Instructors and Human Resource Managers Perceived Value of Selected Business Communication Competencies," Association for Career and Technical Education, December, 2006.
32. "Business Communication Instructors' and AACSB College of Business Deans' Opinions on Resume Writing," Federation of Business Disciplines, Dallas March 2005.
33. "Have Human Resource Managers Changed Their Perception of Business Ethics? A Comparative Study." Western Decision Science Institute, Vancouver, BC, March 2005.
34. "Opinion of Business Communication Instructors and Human Resource Managers Regarding Business Ethics," Association for Business Communication, Greensboro, NC, April, 2005.
35. "Business Communication Instructors Perception of Business Ethics with Implications for Teaching," International Communication Association Convention, New York, May, 2005.
36. "Business Ethics: Have Human Resource Mangers' Changed Their Perception? Business & Economics Society International, Flagstaff, July, 2005.
37. "Have Business Communication Instructors Changed Their Perception of Business Ethics?" International Business and Economics Conference, Las Vegas, October, 2005.

38. "Business Communication Instructors Perceived Value of Selected Communication Competencies. National Association for Business Communication, Irvine, CA, October, 2005.
39. "Human Resource Managers' Perceived Value of Selected Communication Competencies," Association for Global Business, Miami Beach, November, 2005.
40. "Business Ethics: Perceptions of HRM's and AACSB Deans," Federation of Business Disciplines, Orlando, March 2004.
41. "A Comparison Between the Views of College and University Directors of Career Services and AACSB Deans Concerning Resume Writing." New Orleans, April, 2004.
42. "Business Ethics: Have Deans of AACSB Accredited Schools Changed Their Perception? A Comparative Study," Association for Business Communication, LaJolla, CA. April, 2004.
43. "Have Business Communication Instructors Changed Their Perception of Business Ethics? A Comparative Study. International Allied Academies Convention, Maui, October 2004.
44. "Practices and Preferences of Business Communication Instructors Pertaining to Business Ethics," National Business Association for Business Communication," Boston, October, 2004.
45. "Business Ethics: Human Resource Managers' Perception," International Association for Global Business," Cancun, November 2004.
46. "A Comparison Between the Views of College and University Directors of Career Service and Business Communication Students Concerning Resume Writing," New Orleans, SWFAD, March, 2003.
47. "Resume Writing: The Opinions of Directors of Career Services on Resume Writing," Federation of Business Disciplines, Houston, March, 2003.
48. "Resume Writing: The Opinions of Human Resource Managers, Business Communication Instructors and Business Communication Students," Allied Academies Convention, Tunica, MS, April, 2003.
49. "Business Ethics: Have Human Resource Managers Changed Their Perception? A Comparative Study," National Association for Business Communication, Albuquerque, October, 2003.
50. "Human Resource Managers' and Selected Business Communication Students' Perception of Resume Writing," International Allied Academies, Las Vegas, October, 2003.
51. "The Resume: Views of Human Resource Managers and Directors of Career Services," Association for Career and Technical Education Convention, Orlando, December, 2003.
52. "Revisiting A Classic Taxonomy for Teaching Finance: An NPV Example," American Academy of Accounting and Finance, New Orleans, December, 2003.
53. "AACSB College of Business Deans and Selected Business Communication Instructors Perception of Business Ethics," New Orleans, SWFAD, March, 2001.
54. "Business Communication Instructors and Human Resource Managers Perception of Business Ethics," Kansas City, March, 2001.
55. "Current Practices of Business Communication Instructors in Teaching Intercultural Topics," ABC/Canada, Vancouver, March, 2001.
56. "Business Communication Instructors and Human Resource Managers Perception of Business Ethics," Vancouver, Western Decision Science, April, 2001.

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57. "Business Communication Instructors, AACSB Deans and Human Resource Managers Perception of Business Ethics," Las Vegas, October, 2002.
58. "The Resume: What Do Human Resource Managers Prefer?" San Diego, National Association for Business Communication, November, 2001.
59. "What Communication Competencies Do Business Communication Instructors Value?," Association for Business Communicators National Convention, Washington, D.C., November 1997.
60. Donald E. English and Edgar J. Manton, "Transferability of Texas Community College Real Estate Courses to an AACSB Accredited University BBA Degree Program," presented at the National Real Estate Educator's Association Meeting in Houston, Texas, May, 1986.

PROFESSIONAL ACTIVITIES

Consulting

Reviewed and consulted on the University Council of Jamaica's Standards for Accreditation of a Masters Degree in Business Studies.

Reviewed curricula for the University of Technology's BBA with a specialization in Management and the BSci in Administrative Management for the University Council of Jamaica for accreditation by the UCJ.

Grants

Serve on the Business Professional Studies Committee of the University Council of Jamaica.

Received ETSU Mini grant to review AACSB accredited schools on how they cover ethics in their curricula.

Received grant from East Texas State University to study present trends of student's keyboarding skills in College of Business.

Grant from East Texas State University received to study Designated Real Estate Instructor views of this designation, October, 1987.

Received grant for trip to El Paso to study internationalization of business curriculum in Juarez, Mexico -- Maquilador program, June, 1987.

Received grant to attend conference on "Problem in Real Estate Loan Workouts" conducted by the Northwest Center for Professional Education, October, 1986.

Institutional Research

As ETSU Director of Institutional Research, 1994-1998, completed 28 surveys per year for the university to send to external agencies (i.e. SACS, Co-Ordinating Board, Federal IPEDS, Money Magazine, U.S. News and World Report etc.) and completed first draft of a University Statistics Book.

Research Reports

"Real Estate Teachers in Texas Community Colleges and Universities", July, 1979. Report for the Texas Real Estate Research Center, \$4000 grant.

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"The Future Need for Real Estate Teachers in the State for Texas", September, 1977.
Research report for the Texas Real Estate Research Center, \$7500 grant.

Texts and Articles Reviewed

Member of the Editorial Advisory Board for "The Sam Rayburn Series on Rural Life".
Reviewed for publication "The Rustic's Tale: A Memoir", 2001.

Reviewed Johnson, Smith and Odell's Elementary Statistics manuscript to be published by
Duxbury Publishing Company, 2001.

Business Research Methods, 2nd ed. William G. Zikmund (Dryden Assn., 1987).

Dr. Dennis Tosh and Donna J. Garvey, "Is Professionalism in Real Estate Enhanced by
Continuing Education?" Journal of Real Estate Education, Summer, 1984.

Dr. James R. DeLisle and William A. Hollison, "Implementing Microcomputer Technology
into University Real Estate Curricula," Journal of Real Estate Education, Fall, 1984.

Research for Business Decision Making, (New York: Kent Publishing Co., November, 1983.

Dr. Jerry Dasso "Education and the Search for Professionalism," Journal of Real Estate
Education, Fall, 1982.

Quantitative Methods for Business, (New York: McGraw Hill), Arthur: Barry Shore, 1980.

Participation in Professional Meetings and Conferences

Panel member for "Writing for Publication", National Real Estate Educators' Association in
Atlanta, GA, May 1996.

Served as a discussant at SWFAD, for a paper entitled "Academic Affairs" in San Antonio,
Texas, April 1989.

"An Analysis of the Benefits of the DREI Designation to its Recipients" by Ed Manton and
Don English presented at the National Real Estate Educator's Association Meeting in
Houston, Texas, May 24, 1988.

"Transferability of Texas Community College Real Estate Courses to an AACSB Accredited
University BBA Degree Program," By Ed Manton and Don English, presented at the
National Real Estate Educator's Association Meeting in Houston, Texas in May, 1986.
Convened a session entitled "Analysis of the Impact of the Administration Tax Proposal on
Real Estate" at the National Real Estate Educator's Conference May 21-23, 1985. Introduced
the speaker Jack Friedman, Director of Research at the Texas Real Estate Research Center.

Chaired a session entitled "The Changing Scene in real Estate Education" at the National
Real Estate Educator's Association Meeting in Chicago, May 21-23, 1985.

Real Estate Educator's Association Academic Paper Program Chairman, 1985.

Presided at Real Estate Educator's Association (REEA) National Annual Conference in
Phoenix, Arizona, April 22-25, 1983 (conducted several introductions, conducted business
meeting, gave President's report to membership).

Addressed Texas Real Estate Teacher's Association, Austin, Texas, April 21, 1983, (REEA
chapter formed).

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Addressed Oklahoma Real Estate Educator's Association, Oklahoma City, Oklahoma, January, 1983.

Addressed National Association of Real Estate License Law Officials (NARELLO), Charleston, South Carolina, October, 1982.

Addressed North Carolina Real Estate Educator's Association, Raleigh, North Carolina, June, 1982 (REEA chapter formed).

Presidential Inaugural Speech REEA annual conference West Palm Beach, Florida, June, 1982.

Presenter for the first REEA Award Emeritus, West Palm Beach, Florida, June, 1982. Recipient Dr. John Wooten, Director Emeritus of the Texas Real Estate Research Center.

Addressed Texas Real Estate Educator's Association, Austin, Texas, April, 1982.

Addressed Arizona Real Estate Educator's Association, Phoenix, Arizona, January, 1982.

"Transferability of Texas Community College Real Estate Courses to an AACSB Accredited University BBA Degree Program," presented at the National Real Estate Educator's Association meeting, October, 1981 (REEA Chapter formed).

Addressed Oklahoma Real Estate Educator's Association Formation meeting, October, 1981 (REEA Chapter formed).

Addressed Arkansas Chapter of REEA, Little Rock, Arkansas, June, 1981 (REEA Chapter formed).

Addressed Texas Real Estate Teacher's Association meeting, Austin, Texas, April, 1981.

Presented two Texas Real Estate Teacher's Association Distinguished Service Awards at the Texas Association of Realtors meeting, Dallas, Texas, July, 1980.

Presidential address and President's Report given to the Real Estate Teacher's Association (TRETA) at Texas A & M University, April, 1980. Presenter for TRETA's two Awards of Merit.

"Transferability of Texas Community College Real Estate Courses to an AACSB Accredited University BBA Degree Program," Texas Real Estate Educator's Meeting, Texas A & M University, March 19, 1979.

Discussant for "Factors Affecting Real Estate Investment Trust Performance," by Oris I. Odom at the Southwestern Federation of Administration Discipline-Finance, March, 1979.

"East Texas State University Real Estate Program", presented to Hunt County Board of Realtors, April, 1978.

"East Texas State University Real Estate Program" presented at the Hunt County Board of Realtors Sales Association Educational Program, February, 1978.

Discussant for "Organizational Goals and the Process of Value Determination in Management", by W. Jack Duncan, Southwestern Management Association Meeting, Houston, Texas, March, 1978.

Edgar J. Manton (continued)

"Some Views on Proprietary Schools Teaching Real Estate Research Center's proprietary school conference at Texas A & M University, November, 1977.

"A Proposal to Study the Future Needs of Real Estate Teachers in Texas", presented at the annual Texas Real Estate Teacher's Association meeting, April, 1975.

"The Psychological Consequences of Organizational Boundary Relevance", Southern Management Association meeting in Washington, D.C., November, 1972.

"An Operations Research Approach to Complex and Understructured Problems", Texas Academy of Sciences meeting in San Marcos, Texas, March, 1972.

Professional Organizations

Director of Education, Dallas Chapter of the Association for Systems Management (ASM) 1989-90.

Secretary, Dallas Chapter of the Association for Systems Management (ASM) 1988-89.

Chairman, Designated Real Estate Instructor (DREI- to establish a national designation for real estate instructors) 1980-83.

Co-founder and advisor, East Texas State University Student Chapter of the Association for Systems Management, 1983- 2000.

Chairman, Real Estate Educator's Association Nomination Committee, 1983.

Chairman, Real Estate Educator's Association Bylaws Committee, 1983.

Member REEA Executive Committee, 1980-84.

President, Real Estate Educator's Association, 1982-83 Real Estate Educator's Association.

President-Elect, Real Estate Educator's Association, 1981-82.

Vice-President Southern Region, Real Estate Educator's Association, 1980-81.

Chairman, Texas Real Estate Educator's Association's Nominating Committee, 1980.

President, Texas Real Estate Teacher's Association, 1979-80.

Vice-President, Texas Real Estate Teacher's Association, 1977-78.

Program Chairman, Texas Real Estate Teacher's Association, 1977-78.

President, ETSU Chapter of Beta Gamma Sigma, 1978-79.

Vice-President, ETSU Chapter of Beta Gamma Sigma, 1977-78.

Charter Member, Real Estate Educator's Association.

Edgar J. Manton (continued)

Life Member, Texas Real Estate Teacher's Association.

Member, Dallas Chapter Risk and Insurance Society (RIMS).

Member, Association for Systems Management.

Member, Allied Academies – Managerial Communications Section

Faculty Advisor, Delta Sigma Pi, 1974-83.

Continuing Professional Education

Invited to attend SACS training for classes for both onsite and offsite committees for the newly revised accreditation process. December, 2003.

Invited and sponsored by SACS to attend Leadership Workshop For Chair of affirmation and reaffirmation teams. December 2000 in Atlanta, GA.

Attended "Problem Real Estate Loan Workouts Conference," by the Northwest Center for Professional Education in Dallas, September 16-17, 1986.

Workshops

Conducted three faculty workshops on the AACSB Self Study, re-accreditation, and visitation process, November 17-19, 1987, East Texas State University.

Honors and Professional Designations

Best Paper Award – Co recipient, Clute Institute for Research. AACSB Deans' Perceptions of

Best Paper Award – Co recipient "What students admit to not knowing about personal finance", Applied Business Research Conference, Orlando, FL. January, 2006.

Received Allied Academies Award for Distinguished Paper presented at the annual conference in October 2001. (co-authored with Don English and Jan Walker)

Co-editor for referred articles submitted for publication to the Journal of Real Estate Education, 1993 - 2001.

Was recognized for significant contributions to the Real Estate Educators Association along with all previous Presidents of REEA (14) at the annual REEA conference in Louisville, KY, May, 1995.

Received Texas Real Estate Teacher's Association's Award for Outstanding Contribution to real estate education, 1985.

As chairman, received Committee of the Year Award for Academic Paper Program, Real Estate Educator's Association, 1985.

Recommended, planned, and assisted in the development of the Real Estate Educator's Association's Academic Paper Proceedings, First edition was published in 1985.

Developed policy fitted for planned implementation of and directed establishment of the National Real Estate Educators Association's Designed Real Estate Instructor (DREI) designation. Coordinated with Educational Testing Service (ETS) of Princeton, N. J. to

Edgar J. Manton (continued)

establish test procedures for designation, 1982-83. Thirteen designations presented at the annual meeting in Phoenix, Arizona.

Negotiated association management contract for the Real Estate Educator's Association with George Otto Associates of Chicago, 1982.

Served as a consultant for the Texas Real Estate Research Center, 1975-1981.

Invited to appear before the Texas Real Estate Commission in Austin, Texas and testify on state educational requirements for licensure, September, 1979.

Recipient of NASA Outstanding Achievement Award for being a member of the team which developed an innovative award fee contract system for support service contracts, 1968.

Member or chair of the Southern Association of Colleges and Schools re-affirmation and substantive change Committees. Schools visited:

Florida Institute of Technology, Melbourne, Fla, 1975.

Mary Washington College, Fredericksburg, Virginia, 1984.

Florida Institute of Technology, Melbourne, Florida, 1985.

Kennesaw College, Marietta, Georgia, 1986.

Southern College of Technology, Marietta, Georgia, 1986, Chairman, Special Committee (chair).

Clayton College, Re-affirmation Committee, Clayton, Georgia, 1987.

Lindsey Wilson College, Columbia, Kentucky, 1988.

Tusculum College, Greeneville, Tennessee, Special Committee, Chairman, 1988.

Southern College of Technology, Marietta, Georgia, 1988.

Tusculum College, Greeneville, Tennessee, Substantive Change Committee Chairman, 1989.

Rhodes College, Memphis, Tennessee, Reaffirmation Committee, 1989.

Tusculum College, Greeneville, Tennessee, Reaffirmation Committee, Nov. 5-8, 1990.

Troy State University, Pensacola, Fla., Substantive Change Committee for off campus graduate business programs, 1991.

Troy State University, Pensacola, Fla., Reaffirmation Committee for off campus business programs, October 1992.

High Point University, High Point, North Carolina, Substantive Change Committee, October 1993.

Lynn University, SACS Substantive Change Committee, Boca Raton, FL, October, 1995.

NOVA Southeastern University, SACS Reaffirmation Committee, DBA Program, Phoenix, AZ, March 1996.

Edgar J. Manton (continued)

NOVA Southeastern University, SACS Reaffirmation Committee, MBA Program, Panama City, Panama, April 1996.

Served as chair of a SACS Substantive Change Committee to review NOVA Southeastern University's DBA Program in Denver, Colorado, September 1997.

Served on SACS Reaffirmation of accreditation team for Regents University, Virginia Beach, Virginia, October 1998.

Served on SACS Reaffirmation of accreditation team for North Carolina A&T University, April 2000.

Chaired a 15 member team for the visit for the reaffirmation of accreditation of the University of West Alabama, April 2002.

Participated on University Council of Jamaica Team for accreditation visits for:

- 1) Served on an accreditation team for the University Council of Jamaica to review and accredit Barry University's Executive MBA Program by the government of Jamaica in Kingston Jamaica, February, 1995.
- 2) Served on an accreditation team for the University Council of Jamaica to review and accredit NOVA Southeastern University's MBA Program by the government of Jamaica in Ocho Rios, Jamaica, December 1996.
- 3) Served on an accreditation team for the University Council of Jamaica to review and accredit NOVA Southeastern University's Bachelor of Professional Management Program by the government of Jamaica in Ocho Rios Jamaica, November 1997.
- 4) University of New Orleans MBA Program, Kingston Jamaica, Nov. 1999.
- 5) Nova Southeastern University MS in Management Program, Kingston Jamaica, February 8, 2001
- 6) The Management Institute for National Development's Human Resource Program, Kingston Jamaica, February 10, 2001.
- 7) Nova Southeastern University's Bachelor of Professional Management Program, November 15-18, 2002.
- 8) The University of Technology Bachelor of Science in Computing with Management Studies, September 15-18, 2002.
- 9) The University of New Orleans Executive MBA Program, November 1 and 2, 2003.
- 10) The University of Technology Bachelor of Business Administration Degree Programs, November 3 and 4, 2003.
- 11) The Northern Caribbean University's undergraduate business programs and its MBA program. March, 1-5, 2004.
- 12) Participated as a visiting team member of the University Council of Jamaica's Accreditation visit for the Florida International University's EMBA Program review, 2008.
- 13) Participated with the University Council of Jamaica for the accreditation of Northern Caribbean University's Computer and Information Systems Programs and for the re-accreditation of the University of Manchester's MBA Program. September, 16-19, 2009.
- 14) Reviewed the Fitz Ritson Associates Series of Financial Courses for the University Council of Jamaica, October, 2009

- 15) Participated on an accreditation team for University Council of Jamaica in October 2009 for the following program:
 - 1) University of Manchester – The MBA Program
 - 2) Northern Caribbean University
 - a) The B.Sc. Program in Computer Systems
 - b) The B.Sc. Program in Information Systems
- 16) Reviewed proposed University wide accreditation standards for the University Council of Jamaica, previously the UCJ accredited only programs, September, 2009

Other accreditation activities:

- 1) Reviewed the DBA program proposed by the University of the Southern Caribbean for the Accreditation Council of Trinidad and Tobago. February, 2009
- 2) Participated on accreditation team for the Accreditation Council of Trinidad and Tobago in May 2009 for the following program:
 - 1) Heriot-Watt University, Edinburg School of Business
 - a) The DBA Program
 - b) The MBA Program
 - 2) The University of Greenwich
 - a) The M.Sc. Program in Information Systems
 - b) The B.Sc. Program in Information Systems

TEACHING

Years of Experience at Texas A&M University-Commerce

38 years

Curriculum Development

Developed and implemented the A&M – Commerce Management Information Systems Program, 1984.

Developed an on-line internet graduate statistics course, 2000.

Developed college plan to measure student learning outcomes, 1999.

Planned and implemented the BSBA Program at the Universities Center at Dallas, 1995.

Faculty Development

Received mini-grant for trip to El Paso to study internationalization of business curriculum in Juarez, Mexico--Maquilador program.

Attended CBT mini-computer workshop during Spring, 1986.

Attended university "Writing Across the Curriculum Workshop", Fall, 1986.

PROFESSIONAL WORK EXPERIENCE AND CONSULTING

1992 - 1995 Director of Institutional Research, East Texas State University on a one-fourth time basis.

1959-1963 Officer in the United States Air Force. Deputy Missile Combat Crew Commander of Atlas Missile Crew of the 564th Strategic Missile Squadron, F. E. Warren Air Force Base, Cheyenne, Wyoming.

1964-66 Assistant to Launch Support Operations Division Chief, (GS 12-13), John F. Kennedy Space Center NASA. Performed planning, budgeting, administrative and contract management functions in division.

1966-68 Chief, Planning and Technical Support Office, Directorate of Support Operations, John F. Kennedy Space Center NASA, (GS 14).

Analyzed, planned, budgeted and justified directorate resource requirements for manpower, facilities, equipment, propellants and supplies (60-70 million dollar annual budget) in support of NASA's Saturn, Gemini, Apollo, and unmanned launch programs.

1969-72 Assistant to Director of Support Operations Directorate NASA, John F. Kennedy Space Center, Florida (GS 14). Developed directorate operational and contract management plans for future space programs (i.e. Shuttle 3) and performed management analyses of current operations and problem areas (i.e. reorganization, work load assignment generating system for directorate and support contractor operations).

SERVICE TO THE UNIVERSITY AND COMMUNITY

Committees

Advisory Committee on Planning

Hearing Committee

Insurance Committee

Editorial Advisory Board – Sam Rayburn Series on Rural Life

Faculty Sabbatical Leave Committee

Member, University Hearing Committee

Member, Faculty Development Leave Committee

Member, Mayo Foundation Scholarship Committee

CBT Curriculum Content and Evaluation Team - Facilitator, 1995 – May 2001

Chair, University Presidential Search Advisory Committee, 1997

Advisory Committee on Planning, 1997

Hearing Committee, 1997 - present

Insurance Committee, 1997 – present

Member, University Committee to study summer schedule, 1996.

As co-chair prepared University Self Study for SACS Reaffirmation process, 1991 – 1993.

Assisted in the planning, coordination and implementation of the SACS site visit, April, 1993.

Member, CBT Continuous Improvement Process Team (served as Facilitator for 2 months - Spring 1995)

Member, University Outcomes Assessment Committee, 1990 - 1993.

Member, University Facilities Planning Committee, 1990 – 1994.

Completed Department 5 Year Self Study, 1993.

Co-Chairman, University Southern Association of Colleges and School Reaffirmation Steering Committee, 1990-93. Results : of 132 Universities and Colleges reaffirmed in 1993-94 only 2 were approved without requiring a follow up study - ETSU was one of the two institutions.

Chairman, College Community College Coordination Committee, 1989-1995.

Chairman, University Computer Resources Committee, 1972-1980; 1985-89.

Chairman, College of Business & Technology, AACSB Accreditation Committee, 1985-87.

Member, University Facilities Usage Committee, 1983-85.

Member, Grievance Committee, 1989-92.

Member, Graduate Council Curriculum Committee.

Recruiting at High Schools and Community Colleges

Have visited/recruited at the following Community colleges during recent years:

- Grayson College
- Kilgore College
- Navarro College
- Northeast Texas Community College
- Paris Junior College
- Trinity Valley Community College (Athens)
- Tyler Junior College