Below are screen captures directly from the instructor's gradebook spreadsheet showing exactly how grades will be determined. The shaded line in each section is the "test student" showing maximum scoring achievement and resulting grade calculations.

Course Grade calculation rubric...

																											M #1.	M #2.	Assn. #2 4.2	A#3 Case	M #3. Intro.			
COURSE	COURSE	EARNED	Quizzes -	150pts :	= 15 @	10pts e	ach												Discussion	n Forur	ns					Assn. #1 Effective Communication	Research Planning	Reference List	Reading Guides	Study Analysis	& Rev. of Lit.	Results, & Disc.	M #5. Abstract	M #6. Final Manuscript
GRADE	SCORE	POINTS	Tot	#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12	#13	#14	#15	Total	Intros	Dis. 1	Dis. 2	Dis. 3	B Dis. 4	Dis. 5	5								
	%	1000	150pts	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	100	10	20	20	20	20	10	25	Y/N	100	100	25	Y/N	Y/N	100	400
Α	100.0%	1000.0	150	10	10	10	10) 1	0 10) 10	10	10	10	10	10	10	10	10	♠ 100	10	n 20	0 🏚 20	n 2	0 🛖 20	0 🏚 1	0 🏤 25	N/A	A 🛖 100	♠ 100	n 25	N/A	N/A	♠ 100	♠ 400
		1000 pts	150pts	10 pts	10 pts	10 pts	10 pts	10 pts	10 pts	10 pts	10 pts	10 pts	10 pts	10 pts	10 pts	10 pts	10 pts	10 pts	100 pts	10 pts	10 pts	10 pts	10 pts	10 pts	10 pts	:								
				Wk.1	Wk.1	Wk.2	Wk.2	Wk.3	Wk.3	Wk.4	Wk.4	Wk.5	Wk.5	Wk.5	Wk.6	Wk.6	Wk.7	Wk.7		Wk. 1	Wk. 2	2 Wk. 3	Wk. 4	1 Wk. 6	Wk. 7	7 Wk. 2	Wk. 3	Wk. 4	Wk. 4	Wk. 5	Wk. 5	Wk. 6	Wk. 7	Wk. 8
																											2/2/202	0			2/16/2020	2/23/2020		
Α	89.50%	900 - 1000		Discuss	ion For	ums														Ugrad i	institutio	n & Majo	ır		10pts	for completion of all 6 r	esponses, no	"incorrect" ar	swer.					
В	79.50%	800 - 899		Quizzes																Employ	ment ar	nd/or goa	als											
C	69.50%	700 - 799		Reading	Resea	rch Repo	orts													Introdu	ction sta	atement												
D	59.50%	600 - 699		Abstrac																Photo	Mainta	ining Inte	egrity in	Researc	ch									
F	0.00%	0 - 599		Referen	ce List																	Manus	cript Ab	stracts										
				Final Ma	nuscrip	t																	Data [Driven De	ecision N	Making								
																								Crediti	ing Sour	ces								

Applicable scores on the grading rubrics below are linked to the Course Grade calculation rubric above. Rubrics are subject to revision. Students will be notified of any changes in assignments.

Discussion grading rubrics for Discussions 1-4...

V			ise Posts		Primary Post)	30	ource #2	Level 0	f Analysis -	Primary	Level of	Allalysis - 3	econdary	Comments		
	IVI-VV #1	Th-Sun #2	Th-Sun #3	Cited	Reference	Cited	Reference	High	Med	Low	High	Med	Low			
	1	1	1	1	1	1	1	1			1					
' under	r each ca	tegory that i	s completed	and/or reflec	ts the level of	work ac	complished.	Total score	will be ca	lculated a	utomatica	lly.				
level o	of Analysi	•														
			on in the tex	rthook and/or	course mater	ials and	includes annli	cation ner	sonal exne	riences de	eductive re	asoning et				
														es, deductive reaso	ning etc	
•					k and/or cours										illig, etc.	
ary Lov	W - DOCS	not exceed ii	IIOIIII III III	THE TEXTBOO	k and/or cours	i mater	als with no at	tempt to s	now applic	ation, per	Jonai expe	ricrices, acc	iuctive rea	John B, Ctc.		
rv I eve	el of Anal	vsis														
•		•	evond "Lagr	ee/disagree"	statements an	d include	es additional i	nformation	or follow	un questio	ons to enco	ourage the o	ontinuatio	on of the conversati	on	
														ions to encourage t		on of the conve
														encourage the cont		
		ponoco tena	to be Tubit	oc, alougi co	tutomonto m		a. o. 110 accon	ipe to prov	iac adaicio			non ap qui		incourage the come		o conversación.
G RUBF	RIC															
	icipation															
	•	t to discussion	on topic bety	veen Monday	- Wednesday											
1	1 st respor	se to anothe	er student's	post between	Monday - We	dnesdav	,									
					Thursday - Su											
					Thursday – Si											
ent	3 Tespoi	ise to anoth	er student s	post between	mursuay – 30	anuay										
	One sour	ce (#1) used	to support is	oformation in	the main post	Source	must he cite	d								
					the main post				n nort							
					the main or se		_		•							
					the main or se		•									
		el of Analysis		normation in	the main or se	econdary	post. <u>Refere</u>	nce provid	ea.							
nt: L	Lov Hig Me	v Leve h Leve d Leve	v Level of Analysis h Level of Analysis d Level of Analysis		v Level of Analysis - Primary h Level of Analysis - Secondary d Level of Analysis - Secondary	v Level of Analysis - Primary h Level of Analysis - Secondary d Level of Analysis - Secondary	v Level of Analysis - Primary h Level of Analysis - Secondary d Level of Analysis - Secondary	v Level of Analysis - Primary h Level of Analysis - Secondary d Level of Analysis - Secondary	v Level of Analysis - Primary h Level of Analysis - Secondary d Level of Analysis - Secondary	v Level of Analysis - Primary h Level of Analysis - Secondary d Level of Analysis - Secondary	v Level of Analysis - Primary h Level of Analysis - Secondary d Level of Analysis - Secondary	v Level of Analysis - Primary h Level of Analysis - Secondary d Level of Analysis - Secondary	v Level of Analysis - Primary h Level of Analysis - Secondary d Level of Analysis - Secondary	v Level of Analysis - Primary h Level of Analysis - Secondary d Level of Analysis - Secondary	v Level of Analysis - Primary h Level of Analysis - Secondary d Level of Analysis - Secondary	v Level of Analysis - Primary h Level of Analysis - Secondary d Level of Analysis - Secondary

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Manuscript Assignment #1: Research Planning

NOT a separately graded as	ssignment; how	ever, credit for submission of Journal's Author Guidelines is included in th	ne M5 Abstract assignment.				
			Research Planning Activity				
All Parts Completed as	Approved?					Part 4: Author	Author Guidelines link
Specified	Yes/Revise/No	Part 1: Topic	Part 2: Research Question	Part 3: Journal	Journal Link	Guidelines submitted?	(if available)
10						Y/N	
0-10							
Scores used on M#5 Abstract	Notify student if	any of these proposed items cannot be approved.					
Score may be reduced for late		Assignment Part 1: Select a research topic related to the technology manageme	ent, safety, or management information systems (MIS) field (must be approved by the instructor).				
or improper submission.		Assignment Part 2: Compose a research question based on the selected topic.					
		Assignment Part 3: Investigate and identify a journal or professional publication	that is applicable to the selected research topic and would be a potential publication for the manuscript developed in the	course (must be approved by the instructor). Include a web address fo	r electronic journals.		
		Assignment Part 4: Locate and submit the author's guidelines for the selected j	ournal. The guidelines provide the publication criteria, such as allowable length of the paper, allowable word count for the	abstract, required font, format for the reference list, etc.			

Manuscript Assignment #2: Reference List

Total Score	Number of	! !	Number of qualified					Refe	rence Cont	ent*					Page Format*									
(Max 100 pts)	references	Score	sources	Score	Author	Date	Title	Pub Info	Page #	URL (opt)	Format errors**	Score	Dbl Space	Title	Title Format***	Font	Score	Notes						
100	15	20	10	10	1	1	1	1	1	1	0	60	1	1	1	1	10							
	15 minimum		10 minimum	1																				
	external sou	irces.	from peer-re	eviewed	scholarly	journals																		
	Wikipedia a	nd othe	r related web	sites/so	ources are	not app	ropriat	e and do r	ot count						*** Per APA, "F	Reference	ces" is u	pper- & lo	wer-case,	centered,	and not to	be bold	lfaced or u	nderlined
	Wikipedia and other related web sites/sources are not appropriate and do not count.																							
	* "1" in the co	lumn indi	icates element	present a	nd/or corre	ctly exec	uted in e	entries.			** The number of	"format	errors" is not	a total	count but the num	ber of ca	tegory fo	rmat error	s.					

Manuscript Assignment #5: Abstract

	Abstract Submitted?	Appropriate Planning	Meets submission deadline	Adheres to	APA Style	Grammar, Spell	ing, & Punctuation		Conte	nt & Organiza	ition Scores						
Abstract Score	Y = Yes blank = No	M#1 - Research Planning	Abstract Deadline	Format Errors*	APA Score**	G,S,&P Errors	G,S,&P Score***	Accurate	Coherent & Readable	Concise	Word Count	Page Format	Notes				
100	Υ	10	20	0	10	0	10	10	10	10	10	10					
ue: Wk. 7 - Sur	-		Wk. 7 - Sun. Mar. 1, 2020								150-250 words						
		from M1 Research Planning	credit reduced 2pts per da	*The number of			t but the number of	category form	at errors. Include		ach 5 words over Ig	or under					
					APA Score = [10 - (Format Error	s * 5)] *G,S,&P Score = II	G,S,&P Errors	<= 5, then score	= 10, else scor	e = [10-(G,S,&P Er	rors)]					
				"Abstract" appe	ars centered, st	andard text, uppe	er- and lower-case.										
				No indent								1-inch margins					
				Double-spaced								Can include runr	ning head (a	ll caps) and	page numb	er (2) In	top m
				Times Roman ty	peface												

Manuscript Assignment #6: Final Manuscript

	•	U																						
	Manuscript						Grammar,	Spelling, &																
Final	Submitted?	Component	s meet submission	n deadlines	Adheres to	APA Style	Punct	uation								Content & C	Organization							Notes
	blank = Yes	M#3 Intro & Lit	M#4 Mthd, Rslt,	M#6 Final	Format	APA	G,S,&P	G,S,&P	Word Count	Word Count	Title Page	Title Page	Organization	Organization	Total Number	Total Sources	Number of Peer-	Peer-Review	Completeness	Citation/Ref	Citation/Ref	TurnItIn Similarity	Originality	
Score	N = No	Rvw Deadline	Concl Deadline	Deadline	Errors*	Score**	Errors	Score***	#	Score	Errors	Score	Errors	Score	of Sources	Score	Review Sources	Sources Score	Score	Errors	Score	Score %	Score	
400	Y	15	15	20	0	50	0	50	2750	30	0	20	0	50	15	30	10	20	30	0	50	0%	20	1
ue: Wk. 8	- Mon. Mar.	. Mar. 2Wk. 5 - 2/16/20 Wk. 6 - 2/23/20 Wk. 8 - 3/2/20							2500-3000						15 credible	2 pts. Each	10 peer-review	2 pts. Each	see guide below	Cap at 10				
				credit redu	uced 10pts p	er day late.			length of the pa	per excludes the	title page, refer	rence list, table	- Title page		Number actuall	y used.	Number of peer-r	eviewed of those	used, and listed in F	References.				
		*The number of	"format errors" is r	not a total cour	nt but the nu	umber of cat	egory format	errors.	enter word co	ount to enable	final score		- Abstract						27 - 30 pts	Completeness	n covering topic	c and question answe	red; evidenc	e of substantial resea
		**APA Score = [5	0 - (Format Errors	* 5)]									- Introduction, incl	uding a literature	eview				24 - 26 pts	Topic was adeq	uately covered	and question answer	ed; evidence	of adequate research
		***G,S,&P Score = IFG,S,&P Errors <= 5, then score = 50, else score = [5]			core = [50-(0	S,S,&P Errors	- 5)]					- Methods						21 - 23 pts	Nominal covera	age of topic and	question not fully an	swered; evid	lence of minimal rese	
												- Results/Findings						18 - 20 pts	Topic coverage	was incomplete	and question not an	swered; evid	lence of limited resea	
									- Conclusions/Disc	ussion					0 - 17 pts	Inadequate cov	erage of topic a	nd question not addr	essed; little	or no evidence of res				
													- Peferences	-10nts for each	missing or out o	f order section								

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Assignment #1 (2.0): Effective Communication

U		٠,											
		Effective	e Written Comm	nunication									
Score*	On Time	Directions Followed	Functional Description of Tech Mgmt	Reason for Degree Choice	Expected Career Impact	Notes							
25	5	5	5	5	5								
25	Due: Wk. 2	- Sunday, Ja	an. 26, 2020										
	*Score = (Or	n Time) + (Dii	rections Followe	d) + (Function	al Descriptio	on) + (Reaso	n for Degre	ee Choice) +	(Expected	Career Imp	oact)		
	On Time: "5	5" for meetin	g deadline; 1 de	duction for ea	ich day late.								
		Correct filer	name, submissio	n location, ler	igth, format,	etc.							
			Provide a funct	tional descript	ion/definitio	n of techno	logy mana	gement. (T	his should	not be cut	and pasted	from a wel	osite.
				Why you cho	se to pursue	this degree	and						
					what impac	t will this d	egree have	on your ca	reer?				

Assignment #2: Reading Guides (-aka- Reading Research Reports)

			12-St	tep Reading (Guides									
		Part 1 Form	Part 1 Form	Part 2 Form	Part 2 Form	Part 3 Form	Part 3 Form							
		7.1	7.1	11.1	11.1	13.1	13.1							
core*	On Time	Citation	Sections	Citation	Sections	Citation	Sections	Notes						
0														
0														
0														
0														
0														
0														
0														
0														
0														
100	1	1	11	1	11	1	8							
100	Due: Wk. 4	I - Sunday, Fe	b. 9. 2020											
	*Score = (0	On Time x 10)	+ (7.1 Citatio	on x 10) + (7.	1 Sections Co	ompleted) + (11.1 Citation	x 10) + (1:	1.1 Section	s Completed) +(13.1 Cit	ation x 10)	+ (13.1 Sect	ions Comple
		litional points						A 20) · (2.		io completee	, (1011 011	ation x 20)	(2012 0001	Tonio Compie
	Trotor Flag	Trong points												
	On Time:	"1" for meetir	ng deadline: () 2 deduction	for each da	v late								
		"1" for full cit												
		ns Completed												
		ons Complete												
		ons Complete												
	15.1 50000	ons complete	d. Sections 2	J, Z pto per .	occion, poss	ibic 10								
		Form 7.1 &	11 1			Form 13.1								
		1011117.1 &	11.1			10111113.1								
		1. Citation				1. Citation								
		1. Citation	2 Durnoso S	& General Ra	tionala	1. Citation	2. Purpose							
				ific Rational			3. Selection							
			4. Prticipant				4. Quality							
			5. Context	.S			5. Organizat	ion						
							6. Data	IOII						
			6. Steps in S	equence										
			7. Data				7. Analysis	- DL'		an Ideal of				
			8. Analysis							to kind of qu	iestion ask	eu		
			9. Results						cal difficul					
			10. Conclusi				0.1.		or addition	nal research				
			11. Cautions				8. Integration							
			12. Discussion	on			9. Summary							

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Assignment #3 (5.1): Case Study Analysis

			•								
		Case Study Ar	alysis								
Score*	On Time	Directions Followed	Clear and Complete Response to Case Question	Notes							
25	5	5	5								
		x 2	x 2								
25	Due: Wk. 5	- Sunday, F	eb. 16, 2020								
	*Score = (Or	Time) + (Dire	ections Followed)	+ (Function	nal Descripti	on) + (Reas	on for Degr	ee Choice)	+ (Expected	Career Im	pact)
	On Time: "5	" for meeting	deadline; 1 dedu	ction for e	ach day late	. Blank = no	ot submitte	d.			
		Case inform	ation included, 2-	3 pages, AP	A Format us	ed, submitt	ted correctl	y with appr	opriate file	name, etc.	
			Quality and com	pleteness c	f response,	grammar, s	pelling, etc.				

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