

August 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
IMPORTANT: Students are responsible for referencing the official University Calendar to confirm non-course-specific dates and deadlines.					1	2
3	4	5	6	7	Summer Graduate Commencement —Field House	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 Week 01 Login to course in myLeo On-line. Follow directions provided. Read Syllabus, follow initial course instructions, and Complete Introductions and Preliminary Quiz.	Connect to VoiceThread (VT) and familiarize yourself with its use in the VoiceThread (VT) Playground.	The Preliminary Course Quiz MUST be completed with a score of 100% to access chapter quizzes and proceed in course.	Last day to add a class without instructor and Dean approval.	Graduation Application Filing: www.etamu.edu/ graduation	30 Lions @ Southern Methodist Univ. (SMU)
Complete Introduction with roster photo, Preliminary Quiz due. You must score 100%, to proceed in course. You may retake as necessary to achieve required score.	Sept 1 Week 02 SEE SEPTEMBER FOR WEEK 02 ACTIVITIES					



September 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Aug 31 Complete Introduction with roster photo, Preliminary Quiz due. You must score 100%, to proceed in course. You may retake as necessary to achieve required score.	Sept 1 Week 02 Labor Day—Campus Closed Chapter 1 – Overview ProjectMinds Chapter 1 – Defining what a project is.	Project—Begin research and creation of Project components per Project Assignment instructions.	Project—Begin familiarizing yourself, and practicing with, the built-in Panopto video recording application for use in the upcoming Video Presentation Projects.	4	5	6
7 Quiz 1 due	8 Week 03 Chapter 2 – Project Management Growth: Concepts and Definitions ProjectMinds Chapter 2 – The project lifecycle	9	10	NEVER FORGET PATRIOT DAY	12	13
14 Quiz 2 due	15 Week 04 Chapter 11 – Planning ProjectMinds Chapter 3 – Project initiating process VT Discussion #1 - Ch. 1-2 Fall schedules dropped for non- payment.	16	17	18	International "Talk Like a Pirate" Day	20
Quiz 11 due VT Discussion #1 Post due.	22 Week 05 VT Discussion #1 - Response Project – Statement of Work (SOW)	23	24	25	26	27 Lions host North Carolina Central Family Day
28 VT Discussion #1 Response due Project – Statement of Work (SOW) due	29 Week 06 Chapter 12 – Network Scheduling Techniques ProjectMinds Chapter 4 – Project planning process	30	Oct 1	Oct 2	Oct 3	Oct 4

Color Code: Green - Chapter Readings/Quizzes Dark Blue - Presentation Project Activities Purple - Discussion Activities Red - Course Examinations rev:: 08/22/2025



October 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sept 28 VT Discussion #1 Response due Project – Statement of Work (SOW) due	Sept 29 Week 06 Chapter 12 – Network Scheduling Techniques ProjectMinds Chapter 4 – Project planning process	Sept 30	Oct 1	2	3	4
5 Quiz 12 due	6 Week 07 Chapter 15 – Metrics Project – Work Breakdown Structure (WBS)	7	8	9	10	11 Lions host Lamar
12 Quiz 15 due Project – Work Breakdown Structure (WBS) due	13 Week 08 ProjectMinds Chapter 5 – Project executing process	14	15	Mid-Term Course Examination opens covering Ch. 1-2, 11-12, & 15.	17	18
19	20 Week 09 VT Discussion #2 - Ch. 11-13 Project – Network Diagram TAMU-C Homecoming Week Spring Graduate Registration opens.	21	Mid-Term Course Examination MUST be submitted before midnight tonight. ATMAE Conference — Memphis, TN	23 ATMAE Conference — Memphis, TN	24 ATMAE Conference — Memphis, TN	HOMECOMING Lions host Stephen F Austin (SFA)
26 VT Discussion #2 Post due Project – Network Diagram due	27 Week 10 Chapter 16 – Trade-Off Analysis in a Project Environment VT Discussion #2 - Response	28	29	Last Day to Drop course(s) while remaining enrolled.	Halloween	Nov 1



November 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Quiz 16 due VT Discussion #2 Response due Daylight Saving Time ends	3 Week 11 Project – GANTT Chart	ELECTION DAY	5	6	7	lions host McNeece
9 Project – GANTT Chart due	10 Week 12 Chapter 18 – Learning Curves	Veterans Day Thank You Veterans	12	13	14	Lions host Houston Christian University
16 Quiz 18 due	17 Week 13 Chapter 19 – Contract Management ProjectMinds Chapter 6 – Project controlling and monitoring	18	19	20	Last day to withdraw from all courses. You cannot drop a single class at this time without withdrawing from ALL courses.	22
Quiz 19 due	24 Week 14 ProjectMinds Chapter 7 – Project closing process VT Discussion #3 - Ch. 16-20 Post Project – complete Video Presentation due Wednesday Course Evaluation	25	Project – Video Presentation due TODAY	Happy Thanksgiving Project Video Presentation late submissions worth90%.	University Closed80%.	70%.
Nov 30 VT Discussion #3 Post due Project Video Presentations not submitted by midnight may be skipped by reviewers without penalty60%.	Dec 1 Week 15 SEE DECEMBER CALENDAR FOR WEEK 15 ACTIVITIES		3	4	5	6



December 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Nov 30 VT Discussion #3 Post due Project Video Presentations not submitted by midnight may be skipped by reviewers without penalty. Project Video	Dec 1 Week 15 Chapter 21 – Modern Developments Project Management Final Examination opens (Ch. 16, 18, &19) VT Discussion #3 - Response Project Video Presentation – Self/Peer Evaluations	2	3	Final Course Examination opens covering Ch. 16, 18, & 19.	5	6
Presentation late submissions worth60%.	50%.	40%.	30%.	20%.	10%.	0%.
7 VT Discussion #3 Response due Project – Self/Peer Evaluation Forms due.	8 Week 16 Chapter 22 – The Business of Scope Changes	9	Final Course Examination MUST be submitted before midnight tonight. Late Submission Cut-off. No assignments will be accepted for credit consideration after today.	11	Fall Graduate Commencement —Field House	13
14	15 Fall grading closes, 5pm.	16 Fall grades available.	17	18	19	20
21	22	23	24 Christmas Eve	25 Christmas Day	26	27
28	29	30	31 New Year's Eve	Jan 1 New Year's Day	Jan 2	Jan 3