




TMGT 516 — Staff Development in Technology Organizations
March 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
3	4	5	6	7	1 8 Last Class Day for 1st 8-week Sub-Term "I" Courses	2 9  ~~~~~ SPRING BREAK
10 ~ SPRING BREAK ~ Daylight Saving Time begins. "Spring Forward" 1 hour	11 ~ SPRING BREAK ~	12 ~ SPRING BREAK ~	13 ~ SPRING BREAK ~	14 ~ SPRING BREAK ~ University Holiday	15 ~ SPRING BREAK ~ University Holiday	16 ~ SPRING BREAK ~
17 ~ SPRING BREAK ~  <i>St. Patrick's Day</i>	18 - Week 01 (09) Class Introduction 2nd 8-week Sub-Term "J" Courses Begin Login to course in myLeo On-line . Follow directions provided.	19 Read Syllabus, follow initial course instructions, and complete Quiz 1 – Preliminary Quiz. Chapter 1— Creating the Culture Chapter 2— The Science and Art of Goal-Setting to Define the Business	20 Connect to VoiceThread (VT) and familiarize yourself with its use in the VoiceThread Playground.	21 A score of 100% is required on the Preliminary Quiz to view and proceed to subsequent course content.	22	23
24 Introduction post and picture for photo roster due. Prelim. Quiz due. 31 <i>Easter Sunday</i>	25 - Week 02 (10) Candidate Identification Chapter 3—Making People Care—Before You Start Chapter 4—Building the Foundation: Whom, and How, Do You Hire? Sub-term J schedules dropped for nonpayment.	26	27	28	29	30

TMGT 516 — Staff Development in Technology Organizations
April-May 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Mar 31 Easter Sunday	Apr 1 - Week 03 (11) Employee/Leader Training & Development Chapter 5—The Motivation Trap Chapter 6—Post-Heroic Teams Assignment #1—Article Summary: Providing Effective Employee Training. VT Discussion #1 begins	2	3	4 VT Discussion #1 initial post due.	5	6
7 Summary #1 due VT Discussion #1 response post due.	8 - Week 04 (12) Hiring with Diversity Chapter 7—The Role of Emotions in Leadership Chapter 8— Management Jujitsu: Negotiation, Problem-Solving, and Decision-Making Techniques Assignment #2—Article Summary: Corporate Diversity Programs and Gender	9	10	11	12	13
14 Summary #2 due	15- Week 05 (13) Dispute Handling Chapter 9—Managing Change Chapter 10—Problem Solving VT Discussion #2 begins Project Assignment Part #1 begins	16	17	18 VT Discussion #2 initial post due.	19 Drop deadline for 8-week, Sub-term J course(s) while remaining enrolled. You cannot drop a single class after this date without withdrawing from ALL courses.	20
21 VT Discussion #2 response post due.	22 - Week 06 (14) Team Building Chapter 11—Mistakes: The Foundation of Innovation Assignment #3—Article Summary: Implementation of Cross-Disciplinary Teams of Business and Engineering Students for Quality Improvement Projects.	23	24	25	26	27
28 Summary #3 due Project Assignment Part #1 due	29 - Week 07 (15) Ethical Practices Assignment #4—Article Summary: How Ethical Are U.S. Business Executives VT Discussion #3 begins Project Assignment Part #2 begins	30 Last day to withdraw from all Sub-term J (8- week) courses. You cannot drop a single class at this time without withdrawing from ALL courses.	May 1	May 2 VT Discussion #3 initial post due.	May 3	May 4
May 5 Summary #4 due VT Discussion #3 response post due.	May 6 - Week 08 (16) Complete Program Exit Survey (if administered)	May 7 Project Assignment Part #2 due	May 8 No late assignments will be accepted for grading/ credit after midnight.	May 9	May 10 Graduate Commencement 4:00p—Field House Congratulations Graduates! 	May 11